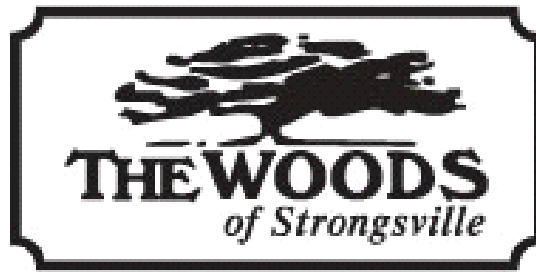


**BOARD OF TRUSTEES**



**HOMEOWNERS ASSOCIATION - PO Box 361082 - Strongsville OH 44136-0019**  
[www.WoodsOfStrongsville.com](http://www.WoodsOfStrongsville.com)

**MINUTES**

**Regular Meeting - Wednesday, January 27, 2021**

<u><b>RESPONSIBILITIES</b></u>	<u><b>TRUSTEES</b></u>	<u><b>TERM EXPIRES</b></u>	<u><b>ATTENDANCE</b></u>
<b>President</b>	<b>Joe Bush</b>	<b>2021</b>	
<b>Vice-Pres., Special Projects, Architectural Review</b>	<b>Tom Newbould</b>	<b>2021</b>	
<b>Secretary &amp; Block Watch</b>	<b>Dawn Massie</b>	<b>2020</b>	
<b>Treasurer</b>	<b>Dave Swiggett</b>	<b>2021</b>	<b>December</b>
<b>Website &amp; Special Projects</b>	<b>Mary Averill</b>	<b>2020</b>	
<b>Landscaping/Maintenance</b>	<b>Chris Reuter</b>	<b>2021</b>	
<b>Activities</b>	<b>Heather Hicks</b>	<b>2020</b>	

**CALL TO ORDER @ 7:01 PM**

**APPROVAL OF MINUTES –**

**REPORTS**

**President – Joe Bush**

- Discussion regarding liens
- Will schedule Annual Meeting when able due to Covid 19.
- Still working on updating Covenants & Restrictions.
- If no annual meeting this year, will send another newsletter advising homeowners.
- Discussion of process regarding notices from Block Watch to be made into postcards and mailed verses placed in homeowners mailboxes. All notices mailed to homeowner. Mary offered assistance with this project.

**VP – Special Projects – Tom Newbould**

- Tennis Courts gate lock still not fixed but locked due to season and until repair can be made.
- Motion brought forth to waive Board members dues for the year. Voted on and all approved.

- Working on digitizing all HOA files. Joe will contact attorney to confirm what needs to be saved and digitized.
- Dues extension until February 1 suggested due to mail issues. Grace period extended to mid-February, but has to be postmarked no later than 1/31/21.
- Inquiry regarding final entrance proposal plans. Plan to begin possibly in April upon approval. Tom suggested planning committee to bring plan back to Board to discuss for finalization.
- Discussion of confirming City tree program still available and notifying new homeowners of offering.

#### Secretary – Dawn Massie

- Still looking for suggestions/ideas/assistance on database directory updating.
- All files since beginning of HOA to be scanned electronically. Working with Joe and Tom on how and when this process will take place.

#### Block Watch – Dawn Massie

- David will send Dawn names of new homeowners to assist with Welcoming Committee tasks.

#### Social Activities - Heather Hicks

- Christmas light contest went well and was a fun activity for all. Will continue to do this activity annually.
- Will add Halloween yard decorating activity next year.
- Considering Easter Egg Hunt. If it will not work out due to Covid restrictions, then considering doing an egg drop at child's house of those who signed up.
- Thought for February activity is positive comment and encouragements on Facebook social media forums.
- Snowman contest extended into February.
- Do research on other HOA activity ideas.

#### Treasurer – Dave Swiggett

- Reserve Account \$122,495.18
- Operating Funds \$28,066.99
- Savings \$1541.91
- Reserve Funds \$775.34
- Paypal \$8,899.25
- 87 homeowners not paid dues for 2021. 6 homeowners not paid for 2020.
- Financials went out. No outstanding bills for 2020.
- Still has to look at Quickbooks update. Current version is 2016.
- Inquiry on Venmo vs Paypal. Paypal is more secure and was recommended to stay with Paypal and all agreed as HOA is Not for Profit.
- Funds still need moved.

#### Architectural Review & Renting – Tom Newbould

- No Architectural reviews received.

#### Landscaping/Maintenance – Chris Reuter

- Final bill from Woody received and gave to David for payment.

**Communications – Mary Averill**

- **There has been more online activity due to website.**
- **209 active homeowners on website.**
- **Michael assisting Mary with front and back end website material, forums, good questions, and thoughts.**
- **Suggestions of considering events/activities such as babysitting, dog walking, and other activities needed similar to that of Facebook.**

**NEXT REGULAR MEETING: pending**

**ANNUAL MEETING: To be determined due to pandemic.**

**ADJOURNMENT 7:52 PM**