

BOARD OF TRUSTEES



HOMEOWNERS ASSOCIATION - PO Box 361082 - Strongsville OH 44136-0019
~ www.WoodsOfStrongsville.com

MINUTES

Regular Meeting - Thursday, November 9, 2020

<u>RESPONSIBILITIES</u>	<u>TRUSTEES</u>	<u>TERM EXPIRES</u>	<u>ATTENDANCE</u>
President	Joe Bush	2021	
Vice-Pres., Special Projects	Tom Newbould	2021	
Secretary	Dawn Massie	2020	
Treasurer	Dave Swiggett	2021	
Architectural Review & Renting/Block Watch	Bryan Kloss	2020	September, October, November
Landscaping/Maintenance	Chris Reuter	2021	
Activities	Heather Hicks	2020	

CALL TO ORDER @ 7:00 PM

APPROVAL OF MINUTES –

REPORTS

President – Joe Bush

- Lien status same. 3 homeowners not paid.
- Legal fees are going up this year, but recovered with liens paid off.
- Motion filed to get funds back from small claims court.
- No Annual Meeting due to Covid restrictions.
- Moving to QuickBooks online with auth to have 5 people with access. David will look into. Will be done by end of year.
- Each Board member will send information with Annual due bills with letter to include Board Members job description to be done by end of month and get over to Mary.
- Annual dues invoice will be mailed by end of year.
- Note to address going paperless and to include email information.
- Need to check outstanding bills for Woody and Schonhut for payments and mailing of bills.
- Suggestion of possible virtual Christmas Party.
- Task to have communications out by end of November to Mary.
- Joe working on C&R updates.

VP – Special Projects – Tom Newbould

- **Tennis Courts gate lock still broken. Set screw is stripped. Company coming back out to repair. Will lock back gate for season after Thanksgiving with note indicating Closed.**
- **Current homes in HOA is 247 in database. Tom suggested database needs updated and thought paying college person for assistance. Motion brought forward to pay for help with updating database. Voted and approved up to \$200.**

Secretary – Dawn Massie

- **Position as Welcoming Committee will need to obtain information in order to welcome new homeowners. Discussion of how to handle moving forward.**
- **Directory needs updated to maintain. David to send updated information.**
- **New homeowner forms required for signature needs updated. Mary volunteered to do updating.**

Block Watch – Dawn Massie in place of Bryan Kloss

- **Will review for 4th time those who have not obliged lighting their street lamps. Will send list to Joe who will forward to Councilman Short.**
- **Discussed with Board personal discussion with Bryan regarding his obligations outside of the Board and possibly stepping down from his positions on the Board. Joe will call Bryan to discuss.**

Social Activities - Heather Hicks

- **Volunteered to help with database directory in January.**
- **Thanked Tom for handling Turkey Trot. Currently on website and Facebook page.**
- **Holiday light or decoration contest. Voted and approved. Will be \$50 prize for 3 categories: Best lighting, Best Kids Theme and Best overall. Motion brought forth and all agreed.**

Treasurer – Dave Swiggett

- **Will finalize and submit end of year budget to include capital and reserves.**
- **\$3500 landscape will be reduced to \$2500.**
- **Will vote on final version.**
- **6 people not paid. Will send final invoice.**
- **Nothing in PayPay. Now will have Turkey Trot payments.**
- **3 people not paid.**
- **Still need to move PNC account.**
- **PayPal -0-**
- **First Federal \$122,454.92**
- **PNC Op Funds \$8,851.14**
- **PNC Savings \$1541.90**
- **PNC Reserve Funds \$785.34**
- **Will send last notice on no pays.**
- **Will get Tom and Dawn paid on outstanding invoices.**

Architectural Review & Renting – Tom Newbould in place of Bryan Kloss

- **Issue on Whitemarsh & Ellsworth clubhouse playset was not cemented and will stain next year as it is treated wood. No need for Board approval.**
- **Received call regarding request and will review once received.**

Landscaping/Maintenance – Chris Reuter

- spoke with Schonhut regarding water shut off by island.
- Woods Crossing and Ellsworth issue handled of grass not being cut due to rain.
- Trees by tennis courts trimmed.
- Fall cleanup is in progress.
- Will check on any outstanding invoices owed.

Newsletter – Mary Averill

- Updated website for Turkey Trot.
- Needs updated information for database.
- Tom's signs and postcards sent brought in 18 new website sign ups.
- Updated newsletter with complete layout.
- 43 people registered for Turkey Trot via website.
- Will put Strongsville Newsletter update on website.
- Will continue to assist on working on paperless progress. Current is 187 people registered.
- CD's formerly given to new homeowners will be updates and/or made into downloadable for viewing on website by registered homeowners. Another consideration is possible thumbdrive.
- Security and optics on CD's are outdated.
- Discussion of other online payment options and will look into and see how it will interact with website.

NEXT REGULAR MEETING: pending

ANNUAL MEETING: To be determined due to pandemic.

ADJOURNMENT 8:03 PM