

BOARD OF TRUSTEES



**HOMEOWNERS ASSOCIATION - PO Box 361082 - Strongsville OH 44136-0019 ~
www.WoodsOfStrongsville.com**

MINUTES

Regular Meeting - Monday, January 27, 2020

<u>RESPONSIBILITIES</u>	<u>TRUSTEES</u>	<u>TERM EXPIRES</u>	<u>ATTENDANCE</u>
President	Joe Bush	2019	
Vice-Pres., Special Projects	Tom Newbould	2021	
Secretary	Dawn Massie	2020	
Treasurer	Dave Swiggett	2019	
Architectural Review & Renting/Block Watch	Bryan Kloss	2020	
Landscaping/Maintenance	Chris Reuter	2019	
Activities	Heather Hicks	2020	

CALL TO ORDER @ 7:06PM

APPROVAL OF MINUTES –

REPORTS

Guest Matt Schonhut from Schonhut Landscape Service

- Areas to consider for improvement suggestions for HOA after walk around with Brian.
- Discussion of HOA responsibility vs city of Strongsville vs other HOA responsibility in area.
- Some complaints were not on HOA boundary lines, therefore not HOA responsibility.
- Schonhut to send quotes and Board will vote based on need.

Guest Mary Averill

- Website content updates discussed and reviewed including differences in programming.
- All agreed website coming along nicely with more user friendly options for members.
- Content to be updated in website: meeting schedules, meeting agendas, committees, meeting minutes, future plans, balance sheets, yearly budget and FAQ's.
- Updated map and redid website logo.
- City of Strongsville information linked to HOA website now.
- Requests for HOA photos to add to website.
- Newsletter email to HOA members signed up will go out as email with news blast.

President – Joe Bush

- Power at island turned on December 30th.
- HOA received sewer bill for 6 months.
- Lamp post blown down by storm and repaired by city in 1 week.
- 3 lamp-posts went out and were repaired.

- City of Strongsville link will be added to website for HOA members for urgent situations that need city attention.
- Copy of information on liens will be filed and 10 year historical to Attorney Art as well.
- Request each Board member to assist and update Board of Trustees duties and tasks.

VP – Special Projects – Tom Newbould

- Discussion of 14 street signs need painted and are actively getting quotes.
- Playground done, swing is up, concrete duck pad is gone.

Secretary – Dawn Massie

- Website to be discussed by guest Mary Averill.

Block Watch – Bryan Kloss

- Will meet with team soon with plan for new cards made.

Social Activities - Heather Hicks.

- July 4th Parade @11:30am
- Teaming with Waterford HOA for Garage Sale event. Each homeowner needs to obtain permit from city of Strongsville. Will put out signage as well. Preview Night 6/17 from 5-8pm, 6/18 & 6/19 9:00a-6:00p.
- Egg Hunt 4/04/20 @1pm
- Wine Event Woods Night Out 2/29/20 at Brew Garden. Will request RSVP for reservations for table.

Treasurer – Dave Swiggett

- Status of payments approximately 100 not paid, 28 received.
- \$2,070.10 in Paypal.
- \$10,248.04 Op funds.
- \$124,355.78 Reserve funds.
- Financials for year will be complete in 1 more week.
- Taxes are paid.
- Will order checks and move funds.
- 2017 & 2018 taxes are filed.

Architectural Review & Renting – Bryan Kloss

- No requests received.

Landscaping/Maintenance – Chris Reuter

- Power at island back on
- Swing is put up.
- Schonhut here and gave updates and suggestions.
- Tractor supply to possibly check into rubber mats for sings where mulch was and concrete removal.

NEXT REGULAR MEETING: Monday, February, 24th @7pm.

ANNUAL MEETING: Will try for Wednesday, April 29 @6:30pm to set up and 7:00pm to begin

ADJOURNMENT 8:52 PM

ONGOING ACTION ITEM LIST:

Joe

- Update C&R
- Update Directory
- Update Trustee responsibility
- Paperless by 2020

Tom

- Website
- Equipment remove and replace
- Long term capital improvements plan

Dawn

- Website

David

- Capture annual dues payments
- File liens for 2017 & 2018
- Pay taxes
- Prepare Budget for 2020

Chris

- Fall tree review with Woody
- End of season review with Schoenhut

Heather

- Start list for 2020 Social Activities

Bryan

- Courtesy Card Program